

ESD 112 Board Briefs

April 27, 2010 – 3:00 p.m.
ESD 112 – Superintendent's Office
2500 NE 65th Avenue
Vancouver, Washington 98661

MEMBERS PRESENT

Bill Baumann, Vice-President
Ken Botero
Ann Campbell
Richard Graham
Marilyn Koenninger
Darlene Stickel, President



MEMBERS EXCUSED

Steve Wrightson

CALL TO ORDER

The ESD 112 Board of Directors' regular business meeting was called to order by President Darlene Stickel at 3:03 p.m. on Tuesday, April 27, 2010, with a quorum of six members present. Steve Wrightson was excused due to illness.

PUBLIC INFORMATION

The AESD 2010 Conference was discussed. Board members who attended included: Darlene Stickel, President; Bill Baumann, Vice President; Ann Campbell, Richard Graham, Ken Botero, and Marilyn Koenninger. Spouses attending included: Marne Botero, Tom Koenninger, and Jim Stickel. Members commended the ESD 112 planning committee on a job well done. Conference evaluations were discussed and each board member commended staff on the program content and smooth-running event.

The AESD Executive Board meeting was also held in conjunction with the conference on April 22, 2010. Recently appointed representative Richard Graham attended and reported on an excess in AESD fund balance. At the June meeting in Spokane, the executive board will discuss how to best use the funds.

CORRESPONDENCE FILE

The correspondence file was reviewed by Lori Williams, *Deputy Director, School and Agency Operations*, as follows:

- Thank you note from Dr. Jerry Maze, *Associate Executive Director of Administrative Leadership and Business Services, Region 12 Education Service Center, Waco, Texas*, for the terrific experience at ESD 112 as a participant of the 2009-2010 Executives in Residence program.
- A special note of thanks from Petrea Stoddard, *Program Supervisor, Title I/LAP Programs, OSPI*; and Larry Fazzari, *Program Supervisor, Title I/LAP Programs, OSPI*, for the assistance of Barbara Lomas, *Director, School Improvement – Staff Development*; and Barbara Salas, *Secretary II - Instructional Services*, during a recent federal programs training for federal program and fiscal directors of ESD 112.
- Sincere appreciation was received from the Washington State WESPac Users Group (WASWUG) conference planning committee to Dr. Twyla Barnes for her willingness to attend the welcome reception and speak at the opening session.
- A letter from Prescott School District No. 402-37 in special appreciation of Dax Logsdon, *Project Manager "Extraordinaire," Construction Services Group*, during the recent district building remodel project.
- A letter from parents Brad and Kevlyn Hoisington, Silver Lake, Washington, expressing appreciation for assistance with determining appropriate curriculum for their daughter, Brenna Hoisington. Cindy Pittman, *Special Education Teacher*, assigned to Toutle Lake School District, has worked with staff and professionals to ensure the program and classes for Brenna meet her needs and provide a positive environment for success and improvement this year.
- A letter from Mary Holmberg, *Mathematics Assessment Specialist, OSPI*, thanking Dr. Twyla Barnes for allowing Gloria Ferguson, *Science Specialist*, to participate in the alignment study for the Mathematics Measurements of Student Progress.

- A letter from Randy Dorn, State Superintendent of Public Instruction, to students of the state reminding them about being safe and making good decisions.
- Two articles on Charles “Bill” Fromhold, former ESD 112 superintendent, and his critical health crisis.
- News from ESD 105: Superintendent Jane Gutting has announced her retirement; Toppenish School District Superintendent Steve Myers has been selected as the new ESD 105 superintendent; and new buildings are under construction for ESD 105 using pre-constructed modules.
- Information regarding the Vancouver Public Schools security breach last November comes to a close; and former Ridgefield School District worker faces charges for fraud in federal court.
- A letter from OSPI to Dr. Jane Gutting, *Superintendent, ESD 105*, authorizing an agreement outlining indirect rates for federal and state grants.
- A letter to Dr. Twyla Barnes from the City-County Cable Telecommunications Commission announcing its annual review of TV ETC’s status as the designated educational access provider for the Comcast Vancouver/Clark County cable television system.
- Minutes from a meeting of the Washington ESD superintendents on March 15, 2010.
- A copy of the Green Mountain School District’s “GMS Gazette & The Bear Beat – PTSA Newsletter.”
- A copy of the Washington State Auditor’s Office Financial Statements and Federal Single Audit Report of Educational Service District 112, Clark County – Audit period: September 1, 2008, through August 31, 2009.

REPORTS AND DISCUSSION

- The Early Head Start program update was provided by Jada Rupley, *Associate Superintendent, Children, Youth and Family Services*. The grant was awarded by the Department of Health and Human Services for \$411,000 for the first year, with eligibility for Year 2 funding. The ESD Early Head Start program will require new reports to be included with each board packet. Ms. Rupley reviewed each report and explained how the governance of this program will rely on board member participation. A steering committee is being formed and two ESD board members volunteered to serve on the committee: Darlene Stickel and Bill Baumann.
- The state auditor’s exit interview was held March 29, 2010, at the ESD. Board members attending included: Darlene Stickel and Bill Baumann. Tim Merlino, *Chief Finance Officer*, reported the FY2008-2009 audit reported no findings, deficiencies, or instances of noncompliance. Recommendations regarding travel policy were made and will be reflected in a proposed new travel policy to be brought before the board at the May 25, 2010, meeting.
- The final legislative report for 2010 was provided by Loy Dale, *Executive Director, School and Agency Operations*. The legislature celebrated their sine die (last day) of the regularly scheduled 2010 session on March 11, 2010. Because they did not complete their business on the supplemental operating budget and tax/revenue packages, they were called back into special session beginning Monday, March 15, at noon. The supplemental budget passed on Tuesday, April 13, 2010. Mr. Dale also reviewed a number of policy decisions that were made during this year’s session.
- 2010-2011 ESD 112 Budget Planning – Phase I was launched by Tim Merlino, *Chief Finance Officer*. Department administrators reviewed the three categories of this phase of the budget process: Expected revenues of continuing programs; anticipated revenues of programs that may be funded; and potential new revenue sources. Phase II of the budget process will continue at the May board meeting.
- Dr. Twyla Barnes provided the superintendent’s report:
 - A call from Kelso School District’s Jim Biwer, *Executive Director, Support Services*, was received this morning by Superintendent Barnes. Mr. Biwer asked that the ESD 112 board be advised that fiscal assistance provided by Tim Merlino, *Chief Finance Officer*, prior to a recent Kelso School District board meeting was invaluable and very much appreciated.
 - Questions have been asked if ESD 112 is involved in the i3 grant application process – “Race to the Top.” There were three in development involving science/Anne Kennedy; early learning/Jada Rupley; and dropout prevention/Sandy Mathewson. There is strong probability the three will not move forward due to difficulties in gathering appropriate data to support the need.

- Vancouver School District has approached ESD 112 for assistance in securing a planning coordinator for a new STEM school the district is planning. The district would like to contract with ESD 112 for planning services provided by Anne Kennedy.
- A second Executives in Residence program participant will be coming to ESD 112 on May 2-6, 2010. Robert Baker, *Managing Director of Support Services, Region 4 Education Service Center, Houston, Texas*, will also be spending time with other ESD superintendents during several off-site meetings.
- Mike Stromme has accepted a position with the Vancouver School District. Superintendent Barnes will meet with cabinet to discuss how to approach this vacancy. Also, a meeting with program managers will occur.
- Randy Dorn, State Superintendent of Public Instruction, attended a breakfast meeting with ESD superintendents during the AESD 2010 Conference. Discussion occurred as to how OSPI and ESDs' instructional staff could work together more closely to serve school districts in school improvement matters.
- A summary of responses to the question sheet provided to participants at the "State of the AESD Network" conference session will be included in the board's packet next month.
- Superintendent Barnes will keep the board informed of discussion regarding facility purchase.
- Charles "Bill" Fromhold is being awarded the Distinguished Service Award in conjunction with the Flag Day celebration on June 14, 2010. During a short discussion, the board requested Superintendent Barnes plan the event as appropriate.

PROPOSALS FOR ACTION

Motion passed to approve the Consent Agenda including: Minutes of the March 23, 2010, meeting; minutes of the April 12, 2010, special meeting; personnel activity report; and March 2010 expenditures.

Motion passed to approve the new Special Education and Related Services Policy as presented. The new policy is located at the following link:

[http://www.esd112.org/about/policy/500 Instructional/505 Special Education and Related Services.pdf](http://www.esd112.org/about/policy/500%20Instructional/505%20Special%20Education%20and%20Related%20Services.pdf)

CALENDAR DATES

- The next regular ESD 112 board meeting will be held Tuesday, May 25, 2010, at 3:00 p.m., at ESD 112.
- The Graduate Alternative Program Graduation Ceremonies will be held May 25, 2010, at 7:00 p.m., at Skyview High School. Marilyn Koeninger and Ann Campbell will represent the board at this event.

ADJOURNMENT

The meeting adjourned at 4:46 p.m.



For questions, please contact, Pat Bowden at (360) 750-7500 ext. 255 or email: pat.bowden@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.