

# ESD 112 Board Briefs

June 22, 2010 – 3:00 p.m.  
ESD 112 – Columbia Room  
2500 NE 65<sup>th</sup> Avenue  
Vancouver, Washington 98661

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## MEMBERS PRESENT

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Ken Botero  
Ann Campbell  
Richard Graham  
Darlene Stickel, President  
Steve Wrightson



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## MEMBERS EXCUSED

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Bill Baumann, Vice-President  
Marilyn Koenninger

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## CALL MEETING TO ORDER

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The ESD 112 Board of Directors' regular business meeting was called to order by President Darlene Stickel at 3:04 p.m. on June 22, 2010, with a quorum of five members present. Bill Baumann and Marilyn Koenninger were excused.

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## INTRODUCTION AND WELCOME OF GUESTS

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DeAnn Brannan, *Student Services Supervisor*; her son, Seth Brannan, daughter-in-law Jill Neyenhouse, and grandson Wyatt Brannan; Brant Russell, *Director, Communications and Information Management*; Shannon Stuber, *Program Administrator, Local Government Self-Insurance Program, OFM*; and Jim Wells, *former ESD 112 employee and Trout Lake school board member*.

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## PUBLIC AND BOARD COMMENTS

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- A. DeAnn Brannan, *Student Services Supervisor*, was honored with the presentation of a crystal retirement apple by the Board of Directors. Tim Merlino, *Chief Finance Officer, Business and Financial Services*; and Brant Russell, *Director, Communications and Information Management*, remarked on Ms. Brannan's eight-year career at ESD 112 and her outstanding work with ESD staff and school districts.
- B. The Clark County GAP graduation ceremony was held May 25, 2010, at Skyview High School and was attended by board member Ann Campbell. It was reported this year's program graduated the highest percentage of students enrolled to date.
- C. ESD board members Richard Graham and Steve Wrightson attended the Hockinson School District Board of Directors' meeting on May 25, 2010, to present an overview of ESD 112 and information on ESD 112's director 3 board position vacancy.
- D. The Bridges Academy graduation ceremony was held June 10, 2010, at ESD 112 and was attended by board member Darlene Stickel. It was reported 24 students graduated with a diploma and a Career and Technical Education (CTE) certificate. The program, new this year, is being offered through a partnership with the Clark County Skills Center. Sixty-five students are registered to participate in the program next year.
- E. The ESD 112 Flag Day celebration recognizing Charles "Bill" Fromhold was held June 14, 2010. Ken Botero, Ann Campbell, Richard Graham, Darlene Stickel, and Steve Wrightson attended on behalf of the board. It was noted the event was well attended by current and former employees and board members, as well as special guests and dignitaries from throughout the region. ESD staff was commended for planning and execution of the event.

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## CORRESPONDENCE FILE

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The following items contained in the correspondence file were reviewed by Loy Dale, *Executive Director, School and Agency Operations*:

- Newspaper article from The Columbian announcing ESD 112's board vacancy.
- Copy of ESD 112's presentation to Hockinson school board members seeking candidates for ESD 112's board vacancy.

- Thank-you note from Dr. Steve Webb, *Vancouver School District Superintendent*, to Superintendent Twyla Barnes for her participation and remarks at Vancouver’s Management Advisory Task Force meetings.
- Note from Phyllis Cavens thanking the ESD 112 Board of Directors for sponsorship and participation in the Early Learning Community Forum.
- Note from Ed Little, Seton High School President/Principal, thanking DeAnn Brannan, *Student Services Supervisor*, and staff in Communications and Information Management for their assistance during the year in getting the school started—“We love our partnership with our ESD.”
- Note from Diana Deeg, *former Executive Assistant to the Superintendent*, regarding her attendance at the ESD 112 Flag Day celebration honoring Charles “Bill” Fromhold on June 14, 2010.
- Candidate brochures for Mark Mansell, *La Center School District Superintendent*, and Joe Aune, *Snoqualmie Valley School District Superintendent*, for the 2010-2011 statewide position of WASA President-Elect.
- Notice from Brian Talbott, *AESA Executive Director*, announcing AASA’s Mary Kusler, *Assistant Director of Advocacy and Policy*, has accepted the position of Manager of Governmental Relations for the National Education Association (AESA contracts with AASA for legislative advocacy).
- A letter from the Office of Superintendent of Public Instruction approving ESD 112’s technology plan for 2010-2013.
- Thank-you letter from Jim Sork, *Vancouver School District Foundation Executive Director*, to Superintendent Twyla Barnes for participating at the Books & Basics luncheon, which raised \$100,000 this year to support the Principal’s Emergency Checkbook Program.
- Draft minutes from the Science Cooperative Executive Advisory Committee meeting held May 21, 2010.
- An agenda for the final K-20 Education Network Board meeting held June 8, 2010.
- An email from Lori Williams, *Deputy Director, School and Agency Operations*, noting the Print Center has produced 2.3 million copies on three pieces of equipment during the past three months.
- Communication from Judy Hartmann, *Executive Policy Advisor for the Governor*, summarizing school district participation in the state’s application for Race to the Top grant funding.
- ESD 112 Special Education Cooperative Annual Membership Meeting brochure for May 2010.
- Letter from Vancouver Public Schools regarding a decrease in the Fruit Valley lease agreement due to energy efficiency.
- Letter from Glenys Hill, *Kelso School District Superintendent*, to State Superintendent Randy Dorn outlining issues relating to the late release of school district enrollment information from OSPI.
- Compensation presentation for ESD 112 field staff meetings held in White Salmon, Longview, and Ridgefield school districts.
- Letter from Scott La Bar, *Senior Loss Control Specialist*, to ESD 112 approving a \$5,000 grant award from the Southwest Washington Risk Management Insurance Cooperative for an Automated External Defibrillator (AED) and upgraded security in the Conference and Institute Center.

## REPORTS AND DISCUSSION

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- The Early Head Start program update was provided by Jada Rupley, *Associate Superintendent, Children, Youth and Family Services*. Staff is currently gearing up for the new school year using the grant awarded in February 2010. The grant cycle runs from October to September, which requires the submission of a continuation application for program operation in 2010-2011.
- Loy Dale, *Executive Director, School and Agency Operations*, introduced Shannon Stuber, *Program Administrator, Local Government Self-Insurance Program (LGSI), OFM*, indicating she is visiting ESD 112 to conduct a two-day review of the Southwest Washington Risk Management/Insurance Cooperative’s financial condition and operations as part of a regular review cycle. Ms. Stuber commented she is tasked with making sure the state’s self-insured programs have safe operating procedures and adequate funds and reserves to pay claims. She provided an overview of her work in the area of risk pools and commended the work of Loy Dale and Peggy Sandberg, *Director, Risk Management, Insurance Programs*, in providing assistance to LGSI in reviewing and updating the current rules for self-insured pools, which

became effective in January 2010. Ms. Stuber was very complimentary of ESD 112's operation, commenting the program is well-managed.

- Jada Rupley, *Associate Superintendent, Children, Youth and Family Services*, reported ESD 112 received notification on May 28, 2010, that the Northwest Service Academy's (NWSA) proposal for continued AmeriCorps funding in 2011-2013 through the Corporation for National and Community Service (CNCS) was not selected. Given NWSA's strong financial and program management and exceptional delivery service, it is uncertain why the grant was not renewed. This program places over 500 AmeriCorps members with roughly 140 sponsoring organizations across five states (Washington, Oregon, Alaska, Idaho, and Wisconsin) each year. Collectively, these organizations contribute approximately \$4.5 million annually to match CNCS's contribution of \$3.8 million. Although there is no appeal process, program sponsors, legislators and key supporters are forwarding messages to CNCS regarding the impending impact to their communities due to the non-renewal. Program leadership is developing a plan to continue work on the existing grant which ends August 2011 and strategically plan for future operations. Former ESD 112 employee Jim Wells commented NWSA is an incredible program. He encouraged ESD 112 leadership to develop a plan for sustainability to continue the program.
- Dr. Twyla Barnes provided the superintendent's report as follows:
  - > Congratulations to Loy Dale, *Executive Director, School and Agency Operations*, and Tim Merlino, *Chief Finance Officer, Business and Financial Services*, for their work and the work of their staff in assisting with the Ridgefield School District fraud investigation that resulted in the insurance company's decision to cover the district's full claim, less the deductible.
  - > A meeting with the Hockinson School District Board of Directors was held recently to discuss the district's membership in the ESD 112 Special Education Cooperative and the need for better integration of basic education and special education to improve student instruction.
  - > In response to ESD 112's request, Marcia Fromhold hand-delivered a letter to State Superintendent Randy Dorn from Glenys Hill, *Kelso School District Superintendent*, regarding issues relating to the late release of school district enrollment information from OSPI. Superintendent Dorn issued an immediate response to Superintendent Hill indicating the issue will be addressed.
  - > The Associate Superintendent position for Instructional Services and Technology has been advertised. Nineteen applications have been received and three candidates will be interviewed. Mike Stromme's last day is June 22, 2010.
  - > Jada Rupley's department is preparing a grant application for an early learning funding opportunity through the Gates Foundation.
  - > Richard Graham will represent ESD 112 at the AESD Executive Board meeting in Spokane, Washington, on June 29, 2010.
  - > Twyla Barnes attended the graduation ceremony for Project Search, a work training program coordinated by ESD 112 for developmentally disabled students 18-20 years of age. Four students graduated from the program this year—one from Evergreen School District and three from Camas School District.

## **PROPOSALS FOR ACTION**

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**Motion passed** to approve the consent agenda including: Minutes of the ESD 112 Board of Directors' meeting of May 25, 2010; June 2010 personnel activity report; and June 2010 expenditure reports.

**Motion passed** to approve the ESD 112 Board of Directors' 2010-2011 Annual Calendar.

**Motion passed** to approve the salary and benefits compensation proposal for 2010-2011.

**Motion passed** to approve Resolution R.10.05 – In the Matter of the 2010-2011 ESD 112 Budget.

**Motion passed** to approve Resolution R.10.06 – In the Matter of Southwest Washington Risk Management Insurance Cooperative Authorization of a Disbursement to its Members.

**Motion passed** to approve revisions to Board Policies 101.6: Reimbursement of Member's Expenses; 101.7: Conflict of Interest; 203: Provisions of Direct Student Services; 332: Regulation of Dangerous Weapons on ESD Premises; and 401-404: Travel.

**Motion passed** to approve Steve Wrightson's request to rescind his letter of resignation from director position 3 on the ESD 112 Board of Directors.

## CALENDAR ITEMS

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- Next regular Board of Directors' meeting is scheduled for August 24, 2010, 3:00 p.m., at ESD 112.
- AESD Executive Board Meeting – June 29, 2010 – Spokane.

## ADJOURNMENT

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The meeting adjourned at 4:33 p.m.



For questions, please contact, Pat Bowden at (360) 750-7500 ext. 255 or email: [pat.bowden@esd112.org](mailto:pat.bowden@esd112.org). Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.